

# **AGENCY BILL OF RIGHTS**

**AS AN EMERGENCY FEEDING PROGRAM THAT  
DISTRIBUTES FOOD, WE RESERVE THE RIGHT TO:**

- 1. Determine a set geographic service area and only serve people residing in that area. We will provide a referral to a client's local emergency feeding program after we serve them the first time;**
- 2. Require documentation to prove the number of people living in a household;**
- 3. Require documentation to prove a household's address;**
- 4. Limit how often we serve each client in order to ensure that all guests receive enough food;**
- 5. Refuse service to anyone that is hostile, aggressive or threatening to staff, volunteers, or other clients; and**
- 6. Serve income eligible volunteers as long as they register as clients and do not receive preferential treatment or more food than other clients.**

*If you have questions or concerns, please call  
the Regional Food Bank of Northeastern New York at 518-786-3691.*